

**Guidelines for registration attending the 2024 AGM
Through Electronic Media (E-AGM) and the Granting of Proxies**

1. In case the shareholders attending the E-AGM by themselves

1.1 The Shareholders who would like to attend the Meeting either through the Electronic Means by yourself or someone who is not the provided independent directors, please note that the electronic registration will be available from 19 April 2024 at 8:30 a.m. and shall be closed on 26 April 2024 Until the end of the meeting.

A copy of the identification document as below in order to confirm the right to attend the E-AGM meeting:

- **In the event that the shareholder is an ordinary person** – a valid certified true copy of ID card, passport, or other official documents issued by government authority.
- **In the event that the shareholder is a juristic person** – an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “Supporting Documents for the Appointment of Proxy” below.

2. In case the shareholders appointing proxy to attend the E-AGM

In case that a shareholder is unable to attend the meeting. The shareholder may authorize person or the Company's independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:

Name of Directors	Age	Address	Interest in the agenda
1. Mr. Sunti Chirawatthanagkoon	46	No. 84/3-7 Soi Rama II Soi 69, Samae Dam Sub-District, Bang Khun Thian District, Bangkok 10150	None
2. Mr. Comepisith Ratchatakanjanemas	46	No. 84/3-7 Soi Rama II Soi 69, Samae Dam Sub-District, Bang Khun Thian District, Bangkok 10150	None

Remark: The above independent directors have no special interests that are different from other directors in every agenda proposed in the 2024 Annual General Meeting

In case, For Shareholders who authorize one of the Company's Independent Directors to attend and vote on his or her behalf, The Shareholders can submit a request to attend the meeting by Electronic Means of the specified procedures or send the proxy form together with the required documents to the Company by mail to the following address. The proxy form and required documents shall be delivered to the Company by **22 April 2024 at 5.00 p.m.**

Registered Mail:

Royal Plus Public Company Limited
Office of the Company Secretary
84/3-7 Soi Rama 2 Soi 69 Samae Dam,
Bang Khun Tien, Bangkok 10150

Please carefully study the manual registration system thoroughly from the invitation of Annual General Meeting of Shareholders ([Enclosure 8](#)). If you have any problems with the software, please contact Inventech Call

Center

Telephone: 02-931-9137

Line: @inventechconnect

Supporting documents for the appointment of proxy

1. In case proxy grantor is ordinary person

- a) Proxy form has been correctly and completely filled in, signed by the grantor and the proxy.
- b) A copy of the identification card/passport (for non-Thai nationals) of the grantor and the proxy which has been certified true.

2. In case proxy grantor is juristic person

- a) Proxy form has been correctly and completely filled in, signed by the authorized representative of the juristic person with affixing the company's seal (if any) and signed by the proxy.
- b) A copy of the affidavit of the shareholder, which must be issued no later than 6 months prior to the meeting date and copy of the identification card/passport (for non-Thai nationals) of the authorized representative of the juristic person which has been certified a true.
- c) A copy of the identification card/passport (for non-Thai nationals) of the proxy which has been certified true.

Non-Thai National or juristic person registered outside the country

In case the supporting documents or evidence were produced outside Thailand, such document shall be notarized by a notary public. In the case that the original document is not in English translation shall be required and certified the correct translation by the shareholder or the authorized representative.

3. Voting

- 3.1 General Agenda: A voting in each agenda shall be made openly which one share shall be entitled to one vote. Shareholder or proxy shall make only one vote for approval, disapproval or abstention. The allocation of voting is not allowed.
- 3.2 Agenda on Election of Directors: The shareholder shall vote for each individual candidate nominated for directors, but not exceeding the number of directors required for that election. The vote shall not be distributed.

4. Voting Procedures

The Chairman shall inform the Meeting to vote in each agenda by asking time whether there is any shareholder wish to approve, disapprove or abstain. Shareholder or proxy shall make only one vote for approval, disapproval or abstention.